

Royal Canadian Legion
Branch 371
Box 779 La Ronge, Sk S0J 1L0
306 420 8090

Legion Hall Rental Agreement

1. An invoice will be sent via email and must be paid 5 days prior to day of rental. Price for rental:
 - a. Hall \$150 for 4 hours less
 - b. Hall \$250 for more than 4 hours per day
 - c. Kitchen \$100
 - d. Bar \$50, the Legion will provide alcohol and bartender(s). If the renter wants to run their own bar there is a \$200 corkage fee and they must obtain a permit for their event. A Legion member must be in attendance to oversee the selling and serving of alcohol.
2. Set up and take down of tables and chairs is the renter's responsibility. Tables to be wiped clean. Chairs to be stacked to a maximum of 7 high. DO NOT DRAG CHAIRS ACROSS THE FLOOR.
3. All garbage cans must be emptied from the hall, bags tied and placed in green bins outside.
4. Maximum capacity is 120 people, 80 people with live entertainment.
5. Do not leave the hall unattended.
6. Smoking is allowed outside only, cigarette butts are to be put in the container provided.
7. No alcohol is to be taken outside of the hall or deck area as long as the deck gates are closed.
8. The renter is responsible for any damage to building inside or out during their event. A damage deposit of \$400 may be required prior to renting.
9. Decorating: no tacks are allowed in wall for decorations. Green painter's tape is ONLY allowed for decorations.
10. If the kitchen has been rented, it gives the renter access to the kitchen space, the stove, dishes and utensils. The kitchen shall be cleaned after use, dishes and utensils must be cleaned and returned to their correct location. Under no circumstances shall any foods be left in the kitchen, freezer or refrigerator. Renters must bring their own supplies such as coffee, juices, drinks, condiments, disposable dishes, bags, plastic wrap, tin foil, etc. These items are not supplied by the Legion.

By signing this agreement, the renter agrees to all items listed above.

Signature of renter

Date

Please return the signed agreement to larongelegion@gmail.com.

Thank you for choosing our facility.